**Lytham Parish Council**

**Minutes of Lytham Parish Council full council meeting held on Wednesday 14th May 2025 at 7pm at the Town Hall, St Annes.**

**Present:** Cllr A Aitken, Cllr M Bamforth, Cllr A Barnes, Cllr B Blackshaw, Cllr E Cook, Cllr K Farrington, Cllr S Newell, Cllr C Powell, Cllr H Warburton.

Interim Clerk – Gill Flynn.

Ian Curtis - Fylde Borough Council Head of Governance.

Sharon Wadsworth – Fylde Borough Council Senior Democratic Services Officer.

Apologies : Cllr S Bramall.

**1/25 Election of Chair.**

Cllr Newell was elected as Chair for 2025/2026.

**2/25 Election of Vice-Chair.**

Cllr Bamforth was elected as Vice-Chair for 2025/2026.

**3/25 Declaration of interest.**

None declared.

**4/25 Signature of declarations of acceptance of office.**

**Resolved:**Councillors completed the declarations of acceptance.

**5/25 Appointment of Interim Clerk and Responsible Financial Officer.**

**Resolved:** Gill Flynn was appointed as Interim Clerk and Responsible Financial Office until September 2025.

**6/25 Adoption of Standing Orders.**

**Resolved:** The parish council adopted the Standing Orders.

**7/25 Adoption of Financial Regulations.**

**Resolved:** The parish council adopted the Financial Regulations.

**8/25 Adoption of Code of Conduct.**

**Resolved:** The parish council adopted the Code of Conduct.

**9/25 Banking arrangements.**

**Resolved:** The Clerk was delegated authority to open a Unity Trust Bank account with Cllrs Blackshaw, Cook, Farrington, Powell, Newell and Bamforth to be added as authorised signatories on the account.

**10/25 Appointment of Committees.**

**Resolved:** To postpone the appointment of members on to committees until the next full council meeting.

**11/25 Schedule of meetings.**

Tuesday 27th May at 6.30pm at the Lytham Institute.

Wednesday 25th June at 6.30pm (venue to be confirmed)

Monday 28th July at 6.30pm at the Lytham Institute.

Wednesday 27th August at 6.30pm (venue to be confirmed)

Wednesday 24th September at 6.30pm (venue to be confirmed)

The meeting closed at 8.00pm.